

**KENTUCKY STATE UNIVERSITY  
HOTEL CONTRACT ADDENDUM**

The following terms and conditions are incorporated into and form a part of the Agreement between Kentucky State University ("University"), on behalf of its Athletics Department ("Department") and \_\_\_\_\_ ("Hotel") for the stay scheduled for \_\_\_\_\_ ("Event").

**Financial Obligations and Limitations on Authority.** Hotel acknowledges that the University representative signing the Agreement and this Addendum only is authorized to obligate the University for payment of guest rooms, conference rooms, catering/food, equipment, auxiliary services and applicable cancellation and attrition charges. Hotel also acknowledges that the University representative is not authorized to waive, revise or expand upon the terms and conditions of this Addendum.

**Tax Exempt.** The University, an agency of the State of Kentucky is exempt from State of Kentucky Sales Tax and Federal Excise Tax.

**Invoicing and Payment of Direct Bill Account.** Hotel shall review invoicing for Direct Bill Account to insure no State of Kentucky



