

Kentucky State University
Staff Senate Minutes

Tuesday, December 8, 2020
3:00 p.m.-4:00 p.m.

Attendees

Present Staff Senate Members: Jasmin Thurman, Jack Lee Wollman, Jr., Elise Borne, Alison Jackson, Barbara Hayes, Danielle Barber, Louis Milligan, Jim Dodds, DC Conwell, Ashley Abshire, Nathan Cochran, Samantha Combest; D. Jamar Simmons; Chandee Felder; Donna Carter

Present Staff Members: Dr. Betty H. Olinger, DeAnna Brown, Candice Raglin, Sonia Sanders, Christina Jones; Shimir Keith; Shreya Patel, Dave Crowe, Frederick Williams, Alicia Smith, Tasha Fritzwilliams, Michael DeCoursey, Lauren Graves; Tia Spence Gigger, Dave Crowe

Absent Staff Senate Members: Yolanda Benson, Travis Haskins; Ed Fields (excused)

Item	Discussion	Decision/Proposal
1. Call to Order		
2. Roll Call	Roll was taken by Secretary Jack Lee Wollman Jr.; attendees are listed above	
3. Adoption of Agenda	Motion to approve the agenda for the December 8, 2020 Staff Senate Meeting	› Unanimously approved
4. Approval of Minutes	Approval of November 2020 Staff Senate Meeting Minutes	›

	New accrual policy for staff was approved.	
7. Questions for HR	<p>What dates are we off for winter break. According to the website, it says the 4th, Board of Regents approved until the 11th and it also been said we are off until the 13th. What is the official answer?</p> <ul style="list-style-type: none"> - Official return date is the 4th. However, Board of Regents approved us to be off until the 12th. It will be up to the individual departments to decide when people in that department. Each staff member will need to speak to their individual about this. <p>What is the actual revision for the sick leave policy and vacation policy.</p> <ul style="list-style-type: none"> - Sick leave policy, starting January 1, 2021, accrual time will only happen once a month. Previously it was done twice a month. - For vacation time, everyone accruals time at same rate. After a ninety days, for an employee to be paid vacation time if they separate from employment, they must give a two week notice and must work this time as well. Also, the max amount that will be paid out are hours that are paid out within one year. 15 days for 0 to 5 years. 20 days for 6 to 14 years, 25 for 15 plus years. Employee would lose any additional lose that is occurred beyond this. This will go into effect March 1, 2021. - An FAQ will be going out through email to explain this. 	
8. Setting and Approval of 2021 Senate Meeting Dates	<p>Currently, meeting times are set to the second Tuesdays of each month at 3PM</p> <ul style="list-style-type: none"> - January meeting date may change due to winter break schedule. This meeting date is January 19, 2021 - December meeting date will be changed from December 14 to December 7. 	Changes in meeting dates are unanimously approved.
9. Staff Senate Committee Reports	When we established out priorities	

