APPLICATION FOR UNDERGRADUATE DEGREE CHECKOUT FORM
KENTUCKY STATE UNIVERSITY - OFFICE OF THE REGISTRAR
(Revised 2022)

The student must apply for graduation the semester prior to the date of graduation. The deadline for submittal is found in the Academic Calendar.

- x   The student must complete section I of this form, sign Section IV, and submit this application to the chairperson or dean.
- x   Approval must be obtained for minors/second majors from the appropriate divisional chairperson (and sign in Section IV).
- x   The department must attach a copy of the curriculum checklist with notations of completed, substituted, and courses.

I.   Student Information

SID: _____Expected Grad Date: _____(Ex: Spring 2022)

Name: _____Hometown (Required) _____

Note: Print full name as it is to appear on diploma

Name on University records (If different than above):_____

Current E-mail (as it is on KYonline)_____