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January 31, 2024
10:00 a.m. EST

Board of Regents Room
Julian M. Carroll Academic Services Building, 2nd Floor
400 East Main Street
Frankfort, Kentucky 40601
(Primary Physical Location)

MINUTES

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I. Call To Order
The Committee’s Chair, Regent Herman Walston, EdD, called the meeting to order at 10:01 a.m.
II. Roll Call
The University’s Interim Chief of Staff, Michael DeCourcy, called the roll:
Regent Herman Walston, EdD, Chair Present
Regent Charles Moyer PhD, Co-Chair Present
Regent Savion Briggs Present
Regent Ernie Fletcher, MD Not Present (joined after roll call)

Three (3) Regents were in attendance and present at roll call. A quorum was therefore established.
Regent Fletcher appeared shortly after the roll call. Regent Dukes and Regent Ramsey were also
present.
III. Approval of the Agenda
MOTION by Regent Moyer:
Move the Committee to approve the agenda of the January 31, 2024, regular meeting of the Academic
Affairs Committee.
Seconded by Regent Briggs and passed without dissent.
IV. Information Items
A. Semester Update
This agenda item was presented by Dr. Michael Dailey, Interim Provost and VP, Academic Affairs,
and Dr. Scott Wicker, Interim Vice Provost, Academic Affairs. Dr. Wicker began the PowerPoint
presentation with an overview of information and action items, noting that additional action items
(Dual Credit Tuition Rate, Modification of the Winter and May Sessions tuition and fee schedule, and

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International Student Policy) would be submitted for the Committee’s consideration at some point
during the current semester.
As to the semester update, freshman and transfer enrollment is slightly down from this time last year,
while new graduate enrollment has slightly increased. The University is retaining more continuing
undergraduates over this time last year. Overall enrollment is slightly down from this time last year.
The fall-to-spring return rate from fall 2023 census enrollment to spring 2024 return shows an 89%
retainment overall. Dual Credit enrollment is currently at 377. Dr. Wicker noted that there will be a

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B. Management Improvement Plan Update
Dr. Wicker presented this agenda item, reporting that they are still closing out on the deliverable for
Objective 4.5.1 and discussed current progress towards meeting that deliverable. Progress also is being
made towards meeting Objective 4.10.1, though it has not yet been completed.
Chair Walston asked how long Dr. Wicker thought it would be before the Credit for Life program
would be implemented.
Moving ahead to Objective 4.12.1, Dr. Wicker reported that the summative report (deliverable) is
nearly complete, and he expects to write and upload the deliverable report within the next few days.
Objective 4.13.1 does have a document out, and if any slight adjustments are needed, they will have
President Akakpo sign off on it as an interim policy.
As to Dr. Wicker’s statement that a minimum of fifteen students will now be required for a class to be
posted, Chair Walston inquired whether consideration was being given to those courses with fewer
than fifteen students that students still need to take in order to graduate from their programs.
Dr. Wicker also reported on the status of Objective 1.4.1 and pointed out that a Faculty Handbook
revision is due in the 3rd quarter of 2024. He stated that three other handbooks should be revised in
conjunction with this in order to align with the overall strategic direction.
Dr. Wicker discussed progress towards Objective 4.18.1 and noted that the documents required by this
deliverable also would be included in those being uploaded to the CPE and SACSCOC external
evaluator portal this week. Further, $2,225,000 in funding dedicated to the completion of this
deliverable which will go toward funds to help support the new college of business, engineering and
technology. Progress is hly40(g)-6(r)-7(e)8(ss)25(is)-19( )4ss 7ded to the CPE an1(d9)-2(o)10( )-158(t)-22-(e)-14(w)8(e)8(r)-30(10(

Dr. Wicker discussed pd D
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Calendar Policy, as well as other key policies that he anticipated to be completed by the end of this
Quarter.
Chair Walston queried whether anything was being done relative to General Ed requirements and if
so, had it been presented and approved. Chair Walston expressed concern that he did not see a foreign
language requirement included in the General Ed requirements. Dr. Wicker invited Dr. Tierra Freeman
Taylor to address the updated General education requirements.
Dr. Wicker also discussed a Cost-Sharing Policy update, asking Dr. Ethan Sharp to join him. Dr.
Wicker noted that the current agreement expires on June 30, 2024, and the projected amount of indirect
costs to be recovered on FY 23 federal awards alone is $458,224. Dr. Wicker proposed a switch from
the regular IDC to a modified total direct cost (MTDC) base because this would nearly double the
amount of indirect costs that could be reclso discussed a Cost

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Seconded by Regent Moyer and passed without dissent

B. Revised Faculty Evaluation Process
MOTION by Regent Briggs:
Move the Committee to recommend the Board approve revised faculty evaluation process.
Seconded by Regent Moyer.

Following the motions but prior to the vote, Regent Moyer requested that the committee discuss this
agenda item.

Regent Moyer asked whether a common teaching evaluation instrument was being used and if so, how
it was being administered. Following Dr. Wicker’s response, Regent Moyer inquired whether the
evaluation instrument was administered in class or online and what the response rate was.

Chair Walston asked when the evaluation was held during the semester.

Regent Moyer inquired further into the minimum threshold response rate needed to count the
evaluation.

Dr. Wicker requested that the record reflect that the faculty evaluation process under discussion is the
annual evaluation covering January 1 through December 31—not the third-year comprehensive review
or post-tenure review.

Following the discussion, the Committee voted on the motion, which passed without dissent.

VI. Adjournment
MOTION by Regent Moyer:
Move the Board to adjourn.
Seconded by Regent Briggs and passed without dissent.

The meeting was adjourned at 12:03 p.m.

Submitted by:

Zachary Atwell, Secretary Regent Herman Walston,
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